

Tri-borough Music Hub: Freelance Music Practitioner (Instrumental, Vocal & Curriculum Tutors)

Experienced Tutors of Voice, Brass/French Horn, Piano/Accompanists, Curriculum

We are looking for committed, professional and energetic Tutors to teach students in 1:1, paired, small group and/or whole-class and ensemble settings, to start from September 2024 (or earlier depending on need), based on requests from schools and our own out of school activity (e.g. Saturday Music School).

Focused recruitment is for tutors with demonstrable experience in the following fields:

- Voice (small group and choir)
- Music Curriculum / Whole Class Instrumental Programmes (Primary schools)
- Piano and accompanying
- Brass (with French Horn specialism)

Tutors will be expected to:

- Deliver high-quality musical learning, that demonstrates impact of musical progression on students
- Actively promote and champion Tri-borough Music Hub activities
- Actively contribute to the musical life of schools and other settings

Required Skills

Experience of working with primary and secondary aged children is essential and Tutors will be expected to be qualified to a minimum of Music Diploma or equivalent. You must be able to teach up to Grade 8 standard with an understanding of the requirements for the preparation and planning of lessons, target setting and assessing outcomes.

Applicants should have prior, proven experience of teaching children or young people in 1:1, paired, small group and/or whole-class and ensemble settings. Knowledge of Whole Class Instrumental Learning is essential, and we would welcome applicants with QTS.

Engagement of Teaching

The TBMH has a Panel of Instrumental/Vocal/Curriculum Tutors populated by musicians who have gone through a recruitment process involving:

- Providing CV & cover letter evidence of their appropriate experience/qualities as a music educator
- An interview with TBMH Managers to further explore experience/qualities as a music educator
- All tutors having an Enhanced DBS, and attending annual Level 1 Safeguarding training

Tutors are engaged on a freelance basis based on their availability matched with the level of buy-back from schools via Service Level Agreements or from families for out-of-school learning

Rates / Conditions of Pay

Tutors will be paid either:

- £33.29 per hour: Small group teaching/support Tutor (whole-class) rate
(increasing to £34ph from Sep 24)
- £36.98 per hour: Lead Tutor rate (whole-class lead Tutor, ensemble leading large groups, or delivering the 1-day fixed location curriculum offer)
(increasing to £37.50ph from Sep 24)
- £258.86 per day: One day offer (whole day in a primary school delivering curriculum) based on 7 hours in school.
(increasing to £262.50 per day from Sep 24)

All tutors will be engaged as Freelance Music Practitioners and will be responsible for their own self-employed tax and National Insurance arrangements. As such, the TBMH does not pay contributions to National Insurance; Pension; or Holiday Pay. Tri-borough Music Hub will offer to pay freelancers at standard hourly rates of remuneration. For one-off or occasional work, rates are negotiable. Freelancers submit invoices to TBMH within specified deadlines.

Location

Schools and music centres in the Royal Borough of Kensington & Chelsea, the London Borough of Hammersmith & Fulham, and the City of Westminster.

Closing Date

Thursday 14th March 2024 (midday)

About Us

The Tri-borough Music Hub (comprising the local authorities of Kensington & Chelsea, Hammersmith & Fulham, and Westminster) was created in September 2012 and has rapidly gained a nationwide reputation for excellence of service delivery and an outstanding model of partnership work, winning multiple prestigious awards.

The Tri-borough Music Hub firmly believes in the Continuing Professional Development of its Tutors – high-quality termly CPD and other opportunities will be provided, and all Tutors are invited to fully engage with the training opportunities offered. Tutors are paid to attend most CPD sessions.

How to Apply and Timeframe

Applicants should submit the following by email to musichub@rbkc.gov.uk as soon as possible and no later than noon on Tuesday 14th March 2024:

- An up-to-date teaching CV with accurate contact information and full details of relevant teaching experience to date
- A covering statement / letter which provides more detailed information about the applicant's teaching career to date
- Details of two professional referees with full names, positions, postal addresses, email addresses and phone numbers

Please note applicants who do not provide all of the above at time of application will not be invited to interview.

Shortlisted applicants will be contacted on Fri 15th March or Mon 18th March.

Interviews will take place digitally on:

- TBC Thursday 21st March 2024, daytime.
- TBC Friday 22nd March 2024, daytime.
- TBC Tues 26th March, daytime.

If you know you cannot make a specific day or time, please tell us this in your application.

Shortlisted applicants will be required to provide proof of right to work in the UK at interview. If successful, applicants will need to go through an onboarding process to be added to the Council's finance systems.

Successful applicants will be required to already have an Enhanced DBS check registered with the Update Service before being offered a place on the panel and considered for work. Therefore if you do not already have an Enhanced DBS check registered with the Update Service, you are strongly advised to start the process of obtaining one before applying.