# PROGRAMME OF ACTIVITY 2023/24

NB: Information correct as of 20th September 2023. All specific data/stats will change through the year.

## **Activity**

### Weekly musical activity delivered by the TBMH in School through Traded Service:

Below is a summary of the weekly in-person activity delivered by the TBMH in schools via the Service Level Agreement (i.e., bought in by schools):

* Total Number of schools buying in traded service = 46
  + Schools buying in instrument hire only = 2
* Total Number of hours bought in by schools = 338 hours
* Total Number of schools using Groove’n’Play via TBMH = 23
* Broken down as (only if this is easy to get):
  + 1:1, Paired or Small group = 131 hours
  + Whole Class Instrumental Learning = 88 hours
  + Curriculum 1-day teaching = 105 hours
  + Ensembles/Choirs = 14 hours
* Number of tutors delivering this work = 41 tutors

### Weekly musical activity delivered by the TBMH Outside of School:

* Total Number pupils in TBMH Out school Activity = 487
* All details of our out of school activity can be found in this e-brochure [**HERE**](https://www.triboroughmusichub.org/media/6069/tbmh-e-flyer-23-24-1.pdf)

Below is a summary of the weekly in-person activity delivered by the TBMH (with pupil numbers in brackets). Each of the groups will have an end of term informal/formal performance based on circumstance.

* *First Voices*: Choir for Pupils in Yr 1, Yr 2 (23 pupils) + 1 RCM Mentor
* *Junior Voices*: Choir for Pupils in Yr3-Yr6 (40 pupils) + 1 RCM Mentor
* *Next Level Voices*: Choir for Pupils in Yr7-Yr13 (30 pupils) + 1 RCM Mentor
* *First Sounds*: Ensemble for instrumentalists up to Grade 1 (10 pupils) + 2 RCM Mentors
* *Breakout Band*: Ensemble for instrumentalists from Grade 2-4 (23 pupils) + 3 RCM Mentors
* *Large Group Guitar Class*: Guitarists from beginner to Grade 3 (10 pupils) + 1 RCM Mentor
* *Cello Maestros*: 1:1/paired lessons (7 pupils)
* *Symphonic Band*: Ensemble for instrumentalists from Grade 5-8+ (33 pupils) + 3 RCM Mentors
* *Beginners Keyboard Class: 1*: Open access keyboard for pupils in Yr4-Yr9 (16 pupils)
* *Continuers Keyboard Class 2*: Open access keyboard ensemble for pupils in Yr4-Yr9 (11 pupils)
* *Music Production GarageBand*: Open to learners aged 7-11 (4 pupils) + 1 RCM Mentor
* *Music Production Logic Pro X*: Open to learners aged 12-18 (9 pupils) + 1 RCM Mentor
* *\*Saturday Music School*: lesson, theory, choir/ensemble (250 pupils) + 2 RCM Mentors

Digital delivery will include:

* *Cello Maestro online*: Years 4-13 (2 pupils)
* *Online Lesson Bundles::* Years 3-13 (18 pupils)

### \*Saturday Music School:

* Total pupils at SMS = 253 pupils
* SEND Pupils SMS = 26 TBC
* Staff = 32
* Ensemble/Choirs = 6 ensembles / 2 choirs
* Musicianship classes (from beg – grade 6+) = 10
* Hours delivery at each week = 117
* New RAH Maestro Cohort scholars for 2023-2024 = 42
* 2nd Year RAH Maestro Cohort 8 Scholars = 12
* LMF/TF/JL 4-year scholars = 50
* Continuing Musical Senses scholars = 4
* New training/first sounds ensemble for instrumentalists with at least 1 year of instrumental lessons
* GSP/RCM group for 2023-2024

### Scholarships and Financial Support for TBMH Out of School Activity:

The TBMH supports many families/students through a range of scholarships:

* Total scholars = 139
* London Music Fund Scholars: (4 year scholars) = 34
* Royal Albert Hall Maestros:
  + Cohort 9: = 42
  + Cohort 8: (continuing at SMS from 2022-23) = 12
  + Cohort 7: (continuing since 2019-20) = 3
  + Cohort 6: (still continuing since 2018-19) = 5
  + Cohort 5: (continuing since 2017-18) = 2
* Thomas Foundation Scholars: (4 year scholars) = 14
* John Lyon’s Charity Scholars: (4 year scholars) = 8
* Get Set Play (RCM) Support: = 15
* Musical Senses Bursaries: = 4
* Total Financial Support (FSM/Remissions) = 62 (figures still being collated)
  + "50% Remissions Support (Free School Meals): = 32

(this number does not count scholars who are also FSM)

* + 25% Remissions Support (Sibling Discount): = 30

### Other support (figures still being collated)

* Looked After Children = 0
* Total SEND Out of school = 51
* Number of Instrument hires out of school = TBC

### Youth Voice Council:

The council meets on Fridays at 4:30pm online, approximately 4 times a term (12 times per year), and is free of charge. In-person events will also be organised throughout the year.

* Network with other musicians in the Tri-borough and nationally.
* Organise and take part in special events.
* Meet and have discussions with music industry professionals.
* Have a say on how the Tri-borough can improve to help young people.

Most importantly, the work of the Youth Voice Council is steered by young people, so they get to have a say in how they want to use it. To become a member, students can sign-up [HERE](https://tbmh.wufoo.com/forms/zifvb1e0wf85kr/).

### Freelance Practitioner Tutors:

* There are 100 Freelance Practitioner Tutors on the Panel of Tutors
* 61 are delivering work in Autumn term either in school, weekday after-school, or at Saturday Music School

**Musical Activity and Performance Programme:**In addition to all end of term sharings for the TBMH out of school activity (listed above), there is a full and varied events programme over the academic year as summarised below. Things to note:

* All major performances are photographed and filmed by our Media Partner, TEA Films, with footage freely available to schools and families on our Flickr and Vimeo sites.
* We strive that each event is compered by members of our Youth Voice council or Youth Alumni.
* Nearly every event is in some way connected with one of named partners whether this is RCM, RAH, The Rhythm Studio etc; and goes to show the strength in partnerships.

**Windrush Celebration Event – Sunday 8th October @ The Tabernacle**

The TBMH’s Symphonic Band has been invited to be involved in this exciting and high-profile event. This is being organised by Carnival Village Trust, Revere Arts, City of London Sinfonia, and TBMH. The SB will perform alongside Etienne Charles and players from City of London Sinfonia.

**Christmas Festivals (Upper KS2): Register** [HERE](https://tbmh.wufoo.com/forms/z1u010or1df522i/) **by 25th Sept**

These are school-focused events that also feature TBMH’s Junior Voices Choir, and Next Level Voices Choir. Over the 3 events there are usually c.1000 performers from more than 30 schools. This is presented in partnership with RCM, composer Sally Greaves.

* Weds 18th Oct twilight: Christmas Fest CPD session @Lyric 16:15-18:00
* Mon 27th and Tues 28th Nov: rehearsal dates @Kensington Town Hall (KTH)
* Tues 12th, Weds 13th, Thurs 14th Dec: performance days @KTH
* NB: More information about the festival can be found in this document - [**click HERE**](https://www.triboroughmusichub.org/media/6064/tbmh-christmas-singing-festival-info-2023.docx)

**Future Sounds (KS3-5): Register** [HERE](https://tbmh.wufoo.com/forms/z1uwgfsk1wwudvs/) **by 26th January**

This a school-focused event but it is also open to any 11-18 years olds who live or go to school in one of the three LAs, and to students who attend TBMH ensembles, activities (Saturday Music School). This event usually features 25-30 acts auditioning with 7 being selected for the final. The final is an industry-level performance event, with industry judges and prizes. This is presented in partnership with The Rhythm Studio and Music House for Children/Bush Hall.

* Tues 30th Jan – Future Sounds Prelims @The Rhythm Studio
* Weds 20th March – Future Sounds Final @Bush Hall

**Playing Days: Register** [HERE](https://tbmh.wufoo.com/forms/m1x8lvz90vg1eaw/) **by 26th January**

These are targeted at any students who are circa Grade 1-4, either coming from schools or from TBMH Saturday Music School. Students come together to play in a massed ensemble and experience the joy of massed ensemble playing with students from multiple schools. The playing days usually attract c.100-150 students per event coming from c.30 schools and elective home educated pupils.

* Mon 25th March: Strings Playing Day at St. John’s Smith Square
* Weds 27th March: Wind, Brass, Percussion @KTH
* Weds 27th March: Guitar Playing Day @KTH

**Senior Ensembles Showcase – Thurs 28th March @ RCM**

We are excited to present a high-profile performance opportunity at the Royal College of Music for four of our senior ensembles. The event is being split into three sections:

* Choral: Next Level Voices and SMS Senior Choir combined
* Instrumental: Symphonic Band and SMS Senior Orchestra
* Joint: Both choirs and both instrumental ensembles will perform three specially arranged pieces of music that we have commissioned.

**Infant Voices Festival (KS1, Lower KS2): Register** [HERE](https://tbmh.wufoo.com/forms/m1r569bu0zmbxku/) **by 28th March**

This is a school focused event that also features the TBMH’s First Voices Choir. We aim to have 15 schools, c.350 students performing.

* Weds 13th March for Infant Voices CPD @Lyric
* Tues 25th June: Infant Voices performance day @KTH.

**TBMH Gala Showcase – Weds 3rd July @KTH**

We will present an end of year showcase featuring multiple TBMH ensembles/choirs from our out of school weekday groups and SMS groups.

**Makaton Choir Pilot:**

* Consist of a small group of pupils (3-10) that will represent each school (Queensmill all sites, CP and QE2, Cambridge and Marlborough TBC).
* Pupils will learn 2 songs with their accompanying adults and take them back into their settings for the rest of the school to learn. "Singing and Signing Champions"
* Emily will create resources and makaton videos to support delivery in schools. Emily will also organise in-person school visits after initial rehearsal.
* We will meet at a hosting school (TBC) with pupils and adults in Nov (7th AM or 8th PM) to be introduced to the songs and meet each other.
* We will meet again in the New Year for a rehearsal.
* TBC performance date at a hosting school- performance could be school videos or even visiting each school for an inhouse concert for all pupils- to be discussed further.

Aims:

* To provide more opportunities for pupils to access music and performance in a way that is meaningful for them.
* To create avenues for cross-school relationships with pupils; building communication, social, emotional regulation and transition skills.
* To empower pupils to become music and communication advocates by bringing what they've learnt back into their own settings- peer led learning.
* Develop travel training, independence, and community skills through visiting different site across London.

We hope this pilot will be a blueprint for a wider scope Makaton Choir that will involve both SEND and Mainstream schools within the hub. The focus will be on the journey of music making, communication, relationship building and creating opportunities for in-house/meaningful/accessible performance opportunities.

## **Outline of Workforce Development Plan**

**Programme of Professional Development for the workforce**

We programme a large amount of professional development for the workforce whether it is for our tutors, subject music leaders in schools, students at the Royal College of Music, Early Years professionals, or our Partner Organisations. Below is a summary of the training programmed in 2023-24.

**1st September: Safeguarding**

TBMH provide online training for Level 1 Safeguarding for every tutor and team member that they must compete prior to commencing teaching.

**Tutors CPD**

We programme 3 days of CPD over the year for tutors based on need and specific requests.

* 6th September:
  + TBMH Instrumental and Vocal Tuition:
    - Who We Are. What We Do. Why We Do It. How We Do It.
    - Musical Approaches to Teaching and Learning
  + How to plan so that ALL learners are actively included in TBMH teaching and learning (Inclusive SEND approaches)
  + Trans Awareness: The Basic led by Gendered Intelligence.
* TBC, we are planning one or two days of CPD at start of summer term based on SEND.

**School Music Teachers Network Meetings**

We run a network meeting every half-term for School Subject Music Leaders, both Primary and Secondary Phases together. Each meeting has a specialist focus and time for colleagues to network:

* 21st September – at RCM with a focus on writing School Music Development Plans, and a session from Inspire-Works, book [HERE](https://www.trybooking.co.uk/CKYV)
* 30th November – online, book [HERE](https://www.trybooking.co.uk/CQET)
* 16th January – online, book [HERE](https://www.trybooking.co.uk/CQEV)
* 13th March – at Lyric, in conjunction with Infant Voices festival INSET, book [HERE](https://www.trybooking.com/uk/events/landing/46096)
* 8th May – in person, venue TBC, book [HERE](https://www.trybooking.co.uk/CQEZ)
* 9th July – in person, venue TBC, book [HERE](https://www.trybooking.co.uk/CQFA)

**SEND Focus CPD:**

* **28th September: Singing Hands CPD, book** [HERE](https://www.trybooking.co.uk/COJV)  
  As part of our SEND focused CPD sessions, we start the year with this session looking at Makaton signing and hot to better incorporate it into regular musical activity.
* **22nd November: Online resources from ENO and Aurora Orchestra, book** [HERE](https://www.trybooking.co.uk/CRPA)  
  A focus on supporting non-specialist teachers as well as providing a broad curriculum offer, focusing on Opera and Classical genres.

**Tues 17th October** **CPD:**

We are running two separate sessions in conjunction with external providers for tutors, school teachers, RCM student mentors:

* + 10.00-1.00 Identifying Musical Talent & Potential, book [HERE](https://www.trybooking.com/uk/events/landing/38449), led by Awards for Young Musicians.
  + 2.00-4.00 Intro to Choral Leadership in the Primary & Secondary School, book [HERE](https://www.trybooking.com/uk/events/landing/40923), led by Voices Foundation

**School Performance event INSET:**

For our two massed-school performance events we deliver a specific INSRT session where we share all teaching and learning resources, go through the repertoire, and discuss top tips for making it successful with the children.

* 18th October: Christmas Festival INSET
* 13th March: Infant Voices INSET / School Music Teachers Network Meeting

**Groove’n’Play Training for Whole Class Instrumental Learning Programmes**

Each year we programme a series of CPD sessions for tutors and school teachers based on the nine different programmes. These tend to happen in June/July but this might move in 2023-24.

**Partners Meetings**

Each term we run a meeting for our Partners and we will aim to have a focus to support shared learning and understanding on a topic of professional development.

* Autumn Term: Thurs 2nd November, 10.00-12.00, @Lyric TBC – register [HERE](https://www.trybooking.co.uk/CQFB)**.**
* Spring Term: Tues 20th February, 5.00-6.30pm, via Zoom online
* Summer Term: Fri 7th June, 10.00-12.00, @Lyric TBC

## **Instrument Hire Service**

We are aware that more works needs to be directed at our approach to instrument stock management. As such we have set one of our targets to be, “To review the entire service’s approach to instrument storage and maintenance; and to introduce a workable logging system”. This will include reviewing how we identify need for accessible, adapted/adaptive instruments to support our SEND learners.

### Hire charges

The TBMH prides itself on extremely affordable hire prices for in-school and out-school learning.

In-school hire

The Tri-borough Music Hub has a stock of instruments that can be hired by state-maintained schools in the Tri-borough area. This heavily subsidised scheme is subject to availability, is not guaranteed. We only hire to Independent Schools in exceptional circumstances, with price negotiated based on request.

|  |  |  |
| --- | --- | --- |
| **Cost** | **Class set (25-30 pupils) for WCIL programmes** | **Individual instruments for individual or small group lessons** |
| When using TBMH tutors for delivery | **£100** per class set per term | **£10** per instrument per term |
| If not using TBMH tutors for delivery | **£300** per class set per term | **£20** per instrument per term |

Out-school hire

Instruments can be hired from the TBMH at a charge of £20 per term. Remissions also apply to this charge.

## **Communications & Engagement Plan**

Raising the profile of the TBMH is central to all aspects of the planned developments. As we try to address raising the profile of the TBMH with pupils/schools/community, we have begun discussions with locally based well-known figures within the music industry who might be willing to actively promote our work either as advocates or patrons. We would like to join up the dots between music education and successful artists to maintain a strategic overview of activity in and out of schools with clear links to progression and the industry.

We have identified people that might be interested in having a discussion with us about how they could actively support and get behind what we are doing across all our provision. We feel that there is a need to connect grass roots work to progressive and aspirational connections; and an opportunity for us to positively contribute to social cohesion and local ambitions.

Effective communication lies at the heart of everything that the TBMH does. We have invested heavily in how we communicate with all key stakeholders:

* TBMH website provides the opportunity for all stakeholders to stay abreast of all aspects of delivery and developments with links to information about Strategic Partners, partner programmes, further opportunities, and pathways. The partners can upload their own activity to the website, and this removes a level of admin for the TBMH team. This live information is excellent, offering live/real-time information regarding activities and opportunities for all stakeholders – schools; parents/carers/families; tutors; partners. Content to be reviewed quarterly by TBMH Manager(s) and team members.
* We have also invested in Management Information System, Speed Admin, which has revolutionised all communications with parents/carers, tutors, partners, tutors, allowing bespoke messaging and clarity of all messaging.
* The use of social media is effective: [Twitter](https://twitter.com/TBMHMusic) 3508 followers; [Instagram](https://www.instagram.com/triboroughmusichub/) 1077 followers; [Facebook](https://www.facebook.com/TriBoroughMusicHub) 200 followers
* The monthly [e-newsletter](https://us11.campaign-archive.com/home/?u=c22fdaa6ee494f9b0503418d3&id=7b92edc12f) provides a clear and succinct way of contacting all schools, partners, parents/carers, and tutors.
* The CPD sessions, school forums, networks and steering groups provide a vehicle to ensure effective communications with all stakeholders and to receive feedback from those groups.
* We continue to use the individual borough Headteacher communications which are well established. This provides the facility for the dissemination of information via school bulletins, circulars etc. Direct contact with music teachers continues to ensure all schools are aware of opportunities.
* The annual report based on the previous academic year provides context and evidence of the work of the TBMH.
* To ensure effective use of time and resources, the strategic partners each take leads on various aspects of strategic communication and actively promote the TBMH in shared communications.
* The Strategic Partners continue to explore further possibilities for improved hub communication.
* For events all photos are on [Flickr](https://www.flickr.com/photos/triboroughmusichub/albums/) and all films are on [Vimeo](https://vimeo.com/manage/videos).

The Hub website is the main source for key information about the Hub and its activities. It details the Hub’s vision, aims and priorities and the following documents are available to view or download:

* Needs analysis summary
* Programme of activity
* Inclusion strategy
* Charging and remissions policy
* Environmental sustainability statement (optional)
* Progression strategy (by 1st Dec)
* Partnership Working Summary Overview
* Strategic Overview
* Safeguarding Policy

### Aim

To ensure TBMH’s communications are relevant to schools, parents, and young people and that our audiences welcome, notice and act on them.

### Objectives

1. Identify and use online tools which will enable us to understand the impact of our communications, especially open rates and click-through rates for e-mails and newsletters.
2. Extend the reach of our communications with primary and secondary teachers to include unengaged Music Co-ordinators and non-specialists teaching Music in the classroom.
3. Improve understanding of the breadth of TBMH’s work, in particular among school leaders, council Education managers and CCG managers who may commission Tri-borough Music Hub to deliver future work.
4. Highlight projects and opportunities to children and young people who we have not been reaching to date.
5. Ensure inclusive language in all communications and identify more accessible channels for priority target groups.

| Audience | Key messages | Channels and tools | Frequency or dates | Success measures | Owner |
| --- | --- | --- | --- | --- | --- |
| Headteachers | Opportunities for school partnerships  Partner offers | Council’s headteacher bulletin  Articles on portal | Monthly  Ad hoc | Responses  Hits | Head / Team member |
| Secondary Heads of Music | CPD / Networks / Music Production and Tech resources | Hub sec newsletter  E-mails  Network meetings  WhatsApp group | Termly  Ad hoc  Termly | Open rate/ CTR  Open rate, responses  Attendance | Head / Team member |
| Primary Music  Co-ordinators | How to get involved in Hub projects / CPD / Events | Hub prim newsletter  E-mails  Network meetings  WhatsApp group | Termly  Ad hoc  Termly | Open rate/CTR  Open rate, responses  Attendance | Head / Team member |
| Non  specialist teachers |  | Hub prim newsletter  E-mails | Termly  Ad hoc | Open rate/CTR  Open rate, responses | Manager |
| Parents |  | Hub website  Newsletter  Twitter  Facebook page | Termly  Ad hoc | Increased engagement | Team |
| CYP | Youth Council Opportunities  Events Opportunities | Hub website  Instagram | Monthly | All project places filled | Team |
| Schools and families | Hub activity plan | Hub website and alerts on social media | Updates by 25-Apr, 5-Sep, 3-Jan and 17-Apr |  | Head |
| Schools and families | Charging, remissions, and subsidy policy | Hub website | 5-Sep-22 |  | Head |
| Partners | Reach, breadth, depth of offer | Hub website  Newsletter  Annual reports | Ad hoc | More partners have stakeholders engaged in their work | Team / partners |